

WHILTON PARISH COUNCIL

Clerk: Mrs Sue Porter
Email: clerk@whiltonpc.co.uk

To members of the Council:

You are hereby summoned to attend the **ANNUAL MEETING** of **WHILTON PARISH COUNCIL** on **WEDNESDAY 13th MAY 2026** at **7:30pm** in **WHILTON VILLAGE HALL** for the purpose of transacting the following business.

Members of the public and press are invited to attend and may address the Council during Public Time.

AGENDA

1. OPENING PROCEDURES

- 1.1 Election of Chairman & Acceptance of Office
- 1.2 Election of Vice Chairman & Acceptance of Office
- 1.3 Acceptance of Apologies for Absence
- 1.4 Review of Standing Orders
- 1.5 Review of Financial Regulations
- 1.6 Review of PC Policies & Risk Assessment
- 1.7 Review of Asset Register
- 1.8 Appointment of Parish Council Representatives to roles/groups within the parish:
 - Village Hall
 - Highways
 - Allotments
 - Defibrillators
 - Parish Paths Warden
 - The Spinney
 - Police Liaison
 - Noticeboards
- 1.9 Appoint Internal Checker
- 1.10 Declarations of Interest – Personal or Prejudicial

2. APPROVE MINUTES OF THE MEETING held on **WEDNESDAY 11th MARCH 2026**

3. PUBLIC TIME – A member of the public is entitled to speak for no longer than 3 minutes. The period of time for public participation, which is at the Chairman's discretion, shall not exceed 10 minutes.

4. WEST NORTHAMPTONSHIRE UNITARY COUNCILLOR REPORT (Daniel Lister)

5. THE SPINNEY

6. VILLAGE HALL

6.1 Village Hall Title Absolute

7. HIGHWAYS

8. BUSINESS

8.1 Street Lighting Review

8.2 Barns at the top of the Village

8.3 WNC – Proposed New Off-Street Parking Order TRO (Car Parks)

8.4 Review of Annual Insurance Policy

8.5 Analysis of Speeding/Volume of Traffic – Whilton Locks

8.6 Internal Audit Report 2025-26

8.7 Approve Annual Governance Statement 2025-26

8.8 Approve Annual Accounting Statement 2025-26

8.9 Approve Certificate of Exemption 2025-26

9 FINANCE

9.1 Approve Income/Expenditure Update & Bank Reconciliation's from March & April 2026

9.2 Approve Accounts paid (March - May 2026):

Online	S Porter	Clerk's Salary March 26	£ 340.10	LGA 1972 s112
		Clerk's Expenses March 26	£ 18.00	LGA 1972 s112
Online	S Porter	Clerk's Salary April 26	£ 340.10	LGA 1972 s112
		Clerk's Expenses April 26	£ 18.00	LGA 1972 s112
Online	HMRC	PAYE 2025/26 Q4	£ 258.31	LGA 1972 s112
Online	Anglian Water	Allotments Jan-March26	£ 45.95	SHHA 1908
Online	E-On	Annual Lighting Maintenance	£ 396.00	PCA1957 s3
Online	H Mockett	Tree Maintenance	£ 1,290.00	LGA1972 s111
Online	N Power	Street Lighting Jan-March26	£ 134.64	PCA1957 s3
Online	Village Hall	Hall Hire – Jan-March26	£ 20.00	LGA1972 s111

APPROVE ACCOUNTS TO BE PAID:

Online	NCALC	Membership/Internal Audit	£ 643.04	LGA 1972 s111
Online	Gallagher	Insurance Renewal 2026-27	£ 818.44	LGA 1972 s111
Online	E-On	Street Lighting Upgrades	£ 2,066.82	PCA1957 s3

9.3 Payments Received (March to May 2026)

Nat West	Interest – March 2026	£ 16.21
WNC	½ Year Precept	£9,925.00
WAG	Allotment Rents 2026	£ 138.00
Wilson Browne	Refund of Charges	£ 25.00

Current Bank Balances (as of 30/04/2026):

Current Account £ 10,043.23

Reserve Account £ 19,236.94

Date of next Parish Council Meeting – Wednesday 8th July 2026 – 7:30pm

Sue Porter

Sue Porter
Clerk / Responsible Financial Officer
Whilton Parish Council

Issued: 07/05/2026